



The People's Government of Pangea
Department of Information Technology
Pangea P12 35A5



Memorandum

To: Pangea IT Leads
Subject: Team Lead Meeting
Date: Friday, March 10, 2017

All Team Leads (Captains) are required to be at the Team Lead Meeting on Saturday, April 1, 2017 at 9:30am CT in Building 240 Room 1404. Meeting begins at 9:30am CT and tardiness will not accepted.

Topics of discussion include recent performance reviews and team departures.

Amanda Joyce

Pangea CEO