

Women in Science and Technology (WIST) Program Steering Committee

This is a Laboratory-wide committee that operates as described in LMS-PROC-217.

Charter last revised: 1/18/2019

Accountable to: Laboratory Director

Purpose

Support Argonne's strategic plan for diversity, providing leadership and resources to promote the success of women at the Laboratory. WIST has a broad base of volunteers enabling its initiatives to thrive and benefit Argonne's culture, visibility, and ability to attract a diverse workforce.

Responsibilities

1. Facilitate the WIST mission by discussing programmatic and operations priorities with the WIST Program Initiator (WPI), providing guidance on tasks to be accomplished and discussing WIST program issues that arise.
2. Support implementation of WIST activities, disseminating information and communicating within the Laboratory community, Directorates and Divisions.
3. Provide support to assess the WPI's progress and input to the annual evaluation of the WPI's performance.
4. Serve as a search committee, providing the chairperson with recommendations regarding choice of the WPI and advising the chairperson on appointment of technical staff committee members.

Reporting Requirements

The WPI's performance is reported on her annual appraisal by the chairperson with input from the WIST members.

Membership Selection

A representative of the Office of the Director, such as the Deputy Laboratory Director for Science, serves as chairperson. Membership for the steering committee and at-large WIST members is open to anyone at the laboratory who understands the value of women thriving in a STEM workforce, including male allies. A call for membership is publicized for committee members to be selected from the scientific, technical and professional staff of the Programmatic and Operations Directorates, to serve for four years. Postdoctoral member positions are two-year terms. Ideally, terms will be filled at staggered intervals to ensure continuity on the committee. To carry forward the WIST mission, committee members work closely with the WPI and other steering committee representatives from Argonne management. The submitted cover letters and one page resumes are reviewed by existing members to provide recommendations to the chairperson for future appointments

Membership Term

4 years

Membership Renewal

Members may serve an unlimited number of terms